

University Prep Board Meeting – 8/30/21

Minutes

7:08 – 8:35 AM

Call to Order: Kimberlee Sia called Meeting to order

Board Attendance: Cuneyt Akay, Bev Sloan, Emily Eikelberner, Kimberlee Sia, Renae Bellew, Nicholas Martinez, Brenna Copeland, Juan Pena, Recardo Brooks and Tracey Lovett

Staff Attendance: David Singer (Executive Director), Alastair Dawe (COO), and Liz Suarez (CAO)

Consultant / External Coach Attendance: April Knox (Executive Coach for ED, COO, and CAO)

Before engaging in the business of the meeting members of the board spent the first 10 - 15 minutes catching up with one another and staying connected.

Minutes Approval: Brenna motioned to approve our July 2021 minutes, Bev seconded the motion and the board approved the minutes.

Staff Retention & Adult Culture

As a follow-up to the content from last year's board retreat in November of 2020, the board had a chance to revisit the topics discussed at that time.

Digging in on year-over-year staff retention, the board engaged in conversation tied to key data and information on the following:

- Revisiting U Prep's *Vision of Excellence* including our "True Excellence" goals tied to Adult Experience
- Review of retention data by teachers, overall staff, and broken down by demographics
- Analysis of returner's survey from June 2021 (in comparison with landscape analysis data from Fall 2020)
- Breakdown of key learnings from exit surveys/interviews with departing staff

As part of the discussion, April Knox, who as an external consultant, engaged directly in exit interviews with departing staff to add a qualitative picture to the quantitative data sets, shared her key findings.

Updates:

- A date/time for the upcoming 2021 board retreat was finalized – 11/4/2021 (8 AM – 3:00 PM)
- Enrollment projections for 2021-22 were previewd with future enrollment projections and analysis anticipated to be part of the content for the retreat
- Staff previewed the upcoming September meeting, which will include a full recap of 2020-21 academic achievement data and an opportunity to preview goals for the school year ahead
- David Singer, Executive Director, shared that U Prep's co-designed charter application with parent leaders from Commerce City would be submitted to Adams 14 in full on 9/1/21, starting a 15-day initial due diligence window with the school district

The meeting was adjourned at 8:35 AM