

University Prep – December 2021 Board Meeting – 12-6-21 – AGENDA

**Note: The agenda below references a variety of separate attachments (soft copies available via email and Google folder and email – hard copies available at the meeting)*

7:00– 7:20 AM (20) Opening Meeting

- Preview agenda for meeting
- Review/approve minutes from Nov. Board Mtg. (Retreat) - 11/4/21
 - *This will include ensuring everyone is on the same page with next steps that came out of the retreat*
- Check-in on how folks are doing (*staying connected with one another*)

7:20 – 7:40 AM (20) Staffing Update

(Attachments –)

- Opportunity to ensure clarity around current staffing against budgeted expectations and our “catch-up plan” (what have we lost, what have we gained?... *no surprises come May*)
- Projection of how we’ll deploy resources starting 2nd semester to ensure we’re leveraging all that we can to move the needle with our existing kids and both A) live up to our catch-up plan, and B) address areas of challenge that were not anticipated heading into the year
- Preview our intentionality with creating some unexpected flexibility over the 2nd semester that demonstrates our commitment to the well-being of our team (i.e. additional days off), and our efforts to provide additional mental health supports to both our children and adults

7:40 – 8:10 AM (30) – Governance (Board Member Recruitment)

(Attachments –)

- Open dialogue tied to board member composition and any transitions that may be occurring at the close of this fiscal year (*result of term limits)
- Starting the conversation of new member recruitment both to support the organization as is and in recognition of the potential new campus in Adams 14
 - Revisit matrix of needs (i.e. skills, areas of experience/expertise, level of influence, etc.)
 - Start building a potential list for new board recruits and an initial game plan for pursuit

8:10 – 8:20 AM (10) – Update on Adams 14 Charter Application Submission

- Brief update on where the process is and the importance of the upcoming A14 board meeting (12/14/21)
 - Local BOE will vote on U Prep’s charter during that meeting (intent is to “pack the house”)

8:20 – 8:30 AM (10) – Additional Updates

- On-site, mobile vaccine clinics at both schools (*thanks to Emily!*)
- \$ 50 Walmart gift cards for every family this holiday season (*thanks to our partnership with TTEC*)
- Upcoming U Prep holiday party (12/16/21)
 - Potential opportunity for members of the U Prep board to share some love w/ the team
- DS back from paternity leave starting on 1/3/21