

## University Prep – Annual Board Retreat Agenda – 11-18-22

*\*Note – The agenda below references a variety of separate attachments (hard copies available at the meeting – soft copies available via email and Google folder)*

### Location:

Enterprise Co-Working Space  
3000 Lawrence St, Denver, CO 80205

### Logistics:

- **Food:** Coffee and snacks will be available throughout the day and lunch will be provided
- **Parking:** Parking passes come with the space – you may park in any of the visitor spots in the lot

### 9:00 – 9:45 AM (45) Revisiting our Mission & Building Greater Personal Connections

- Ground ourselves in our mission & vision of University Prep
- Revisit what connects each of us to this work and take a moment to check-in on what's happening in one another's lives

### 9:45 – 11:30 AM (105) Future-Facing Financials

*(Attachments –*

- **Key focus:** Transitioning out of deficit spending to long-term fiscal solvency
  - Opportunity to follow up on *Enrollment Deep Dive from September* and *Post Q1 Financials from October*
  - Includes:
    - o Examination of recent DPS BoE decisions tied to school closures & consolidations (*and potential impact to U Prep campuses*)
    - o Enrollment projections over the next three years
    - o Per Pupil Revenue anticipations over the next three years
    - o Examination of staffing models and program affordability based on conservative enrollment & revenue assumptions (*includes campus-level staffing and central office*)
    - o Discussion of all “what if” scenarios for the future of U Prep (*including current and future campuses*) and timelines/thresholds to potentially consider for those various scenarios
  - *Note: [Brian Eschbacher](#), former ED of Planning & Choice for DPS and now private consultant, will be joining us for a chunk of this discussion and sharing key demographic data with us (based on work with the state demographer and his own efforts to further understand our localized community)*

### 11:30 AM – 12:00 PM (30) Lunch

### 12:00 – 1:15 PM (75) Revisiting Board Member Expectations & Board Member Recruitment

*(Attachments –)*

- Revisiting board member expectations and stamping key responsibilities moving forward
  - Opportunity to revisit committee structures, meeting frequency, event attendance, etc. all in advance of bringing on new board members
  - Open & healthy discussion ensuring input from all board members and clarity for all individuals (*important opportunity to reset post-pandemic*)
- Board composition and board member recruitment
  - Prioritizing potential, new board candidates along with timeline for recruitment efforts (with the backdrop of founding board members rolling off in December ('22), June ('23), and December ('23))
  - Game plan for recruitment efforts (*who makes the initial touchpoint? Sequence of steps? Timeline?*)

**1:15 – 1:25 PM (10) Break**

**1:25 – 2:25 PM (60) Strategic Planning (4<sup>th</sup> Year of a 5 Year Plan)**

*(Attachments –*

- Re-examining our Strategic Plan from August of 2019, including what we said we would accomplish by the 2023-24 school year and the strategic priorities that would get us there
  - *Reflect on where we've hit the mark and where we've fallen short*
- Open dialogue on critical next steps and efforts to get as close as possible to our 5 year outcomes (*including further prioritization of strategic priorities*)
- Initial input on the next 5 years and a preview of the next strategic plan cycle, which will kick-off in the fall of 2023 (*ideally have the plan complete in early spring 2024 for the next 5 years ahead*)

**2:30 – 3:00 PM (30) Executive Session**

*(Attachments –)*

- Discussion with attorney regarding A14 efforts
  - *Ensuring the board stays fully up to speed on sequence of events and timeline*

**3:00 – 3:15 PM (15) Updates/Closing**